
FORENSIC COUNSELING SERVICES

Aaron Robb, Ph.D., LPC-S

Program Director

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Interview offices in Frisco and Lewisville

www.texascounseling.org

ADDENDUM FOR COURT-CONNECTED COUNSELING

Court involvement: I understand that although I may be providing payment to Dr. Robb, he may be required by the court to report information regarding services rendered. If counseling is court-ordered Dr. Robb may also be required to address certain issues with the parties or to share information with one or more of the attorneys involved, as appropriate to the case.

Retainer: A retainer equal to four hours of services (\$1000.00) per adult involved is due in advance (court orders may disproportionately divide this cost between parties). Services will be charged against the retainer provided the retainer is fully replenished when billed. If an adult is late in replenishing the retainer services may be suspended until such time as the retainer is replenished. Should services no longer be needed and there is remaining retainer on account for the case, refunds will only be issued on request and then only up to the amount of retainer on account. Requests must occur within 60 days of closing the case file. Should one side fail to provide full payment, issues of reimbursement may have to be addressed to the court.

Payment may be made by check or money order made out to “Forensic Counseling Services” or “FCS” or electronically via Zelle (please see our web page for up-to-date payment links). Our office does not take debit or credit cards.

Billing: With the exception of individual sessions, charges for the service will generally be divided equally between the parties unless otherwise specifically ordered by the court. If the order for counseling stipulates that only one party is financially responsible and the other party cancels without 72 business hours notice the fee will be deducted from the retainer on file, although the canceling person is responsible for reimbursing that charge to the other party.

There may also be times when, similar to individual sessions, the counselor deems it appropriate to charge only one party a particular fee, such as when one of the parties is disproportionately utilizing service time. This determination is solely at the counselor’s discretion.

Do not sign this form unless you have read and understood it.

Signature of Client (for self and minor children)

Date